



**KERALASTATE COASTAL AREA DEVELOPMENT CORPORATION Ltd.  
(KSCADC)**

**(A Government of Kerala Undertaking)**

**'1<sup>st</sup> Floor, Chalachithra Kalabhavan Building,  
Vazhuthacaud, Thiruvananthapuram – 695 014**

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## **EXPRESSION OF INTEREST (EOI)**

### **Empanelment of Food Flavor Developers/Manufactures**

**NB: Pls check that all the pages are intact in the document**

## **EXPRESSION OF INTEREST (EOI)**

**Kerala State Coastal Area Development Corporation (KSCADC) is seeking Expression of Interests (EOI) from Food Flavor Developers/Manufactures who had immense experience in developing Natural Identical Flavors' for Value added Fish Products.**

**Name of EOI: Empanelment of Food Flavor Developers/Manufactures**

- 1. Download Period: 17-11-2015 to 30-11-2015**
- 2. Last Date & Time for Submission of EOI: 30-11-2015, 3.00 PM**

## **PROCEDURE FOR EMPANELMENT**

**EOIs are invited from Food Flavor Developers/Manufactures for empanelment with Kerala State Coastal Area Development Corporation as per the following procedure:**

- Screening of EOIs as per eligibility conditions based on documents submitted (Mentioned in Annexure - II)**
- Evaluation and short-listing of Flavor Companies based upon the criteria mentioned hereafter and documents submitted**
- Presentation by short-listed Flavor Companies before a selection committee for empanelment**

### **Pre Qualification Criteria for Empanelment for Food Flavor Developers/Manufactures**

- a) The Company should have at least 10 years of experience in developing natural identical flavors'.**
- b) The Company should have a processing plant certified by HACCP.**
- c) Company should have an in house certified Lab**
- d) Company should have an in house Trial Kitchen**
- e) Should have a minimum annual turnover of Rs. 100 Crore**

### **Scope of Activities from Empanelled Food Flavor Developers/Manufactures**

- **Flavor Company should be able to develop the flavors' based on the requirements given by R&D Division of KSCADC.**
- **The specification sheet of the flavors should get approved by the R&D team before finalizing the product**
- **Company should be able to provide Fish & Vegetable Seasoning, Sauce Seasoning, Soups and Gravy Base, Sprinklers etc.**
- **No changes will be allowed to vendors on products.**
- **All flavors should be free from artificial colors and flavors.**
- **KSCADC has all the right to reject if the products are not as per the specifications and quality**
- **The empanelled company should submit a detailed lab report for each product developed and supplied.**
- **No "MSG" added to any of our flavorings.**

### **SUBMISSION OF DOCUMENTS**

**The EOI document should be submitted along with documentary proof (Mentioned in Annexure - II) in a sealed envelope with "EOI for Empanelment of Food Flavor Developers/Manufactures" Superscribed on it to**

**Managing Director,  
KeralaState Coastal Area Development Corporation,  
1st Floor, Chalachithra Kalabhavan Building,  
Vazhuthacaud, Thiruvananthapuram – 695 014**

**The envelope containing the filled form (with relevant enclosures) may be placed in the drop box provided at KSCADC, Head Quarters at Vazhuthacaud, Thiruvananthapuram or sent by speed post**

## **EVALUATION OF EOI's**

- 1. Screening: KSCADC will undertake the initial screening of all the applications based on the qualifying criteria. Applicants not meeting any of the qualifying criteria and other essential conditions, etc., mentioned in the EOI document will be summarily rejected.**
- 2. First-stage short-listing: All the eligible applicants will then be evaluated on the basis of the documents submitted by them.**
- 3. Second-stage short-listing: Will Include a Presentation by the company to selection committee members.**
- 4. The company will then be finally short-listed and empanelled.**
- 5. KSCADC reserves the right to decrease or increase the number of empanelled agencies at any point in time. It reserves the right to get any work or any part of the work mentioned in the EOI from any other agency whether empanelled or not.**

**ANNEXURE-I**

**LETTER OF AUTHORISATION FOR SIGNING OF EOI DOCUMENTS  
(TO BE SUBMITTED BY AGENCY ON THEIR LETTERHEAD)**

**Authorization for signing of EOI Documents for  
Empanelment of Food Flavor Developers/Manufactures.**

**Following person is hereby authorized to sign EOI documents for the EOI mentioned above on behalf of M/s. \_\_\_\_\_ (applicant) as the details given below:**

**Person/ Officer authorized for signing EOI documents:  
Name & Specimen Signature**

**Signature: \_\_\_\_\_**

**Full Name: \_\_\_\_\_**

**Designation: \_\_\_\_\_**

**Address: \_\_\_\_\_**

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**Date:**

## **ANNEXURE-II**

### **CHECKLIST OF ENCLOSURES TO BE SUBMITTED**

<b>1.</b>	<b>Company Registration Certificate</b>	
<b>2.</b>	<b>Organizational Structure of the Company</b>	
<b>2.</b>	<b>Duly audited/certified copy of the Annual Report, Balance Sheet and Profit &amp; Loss Accounts for last three Financial Years.</b>	
<b>3.</b>	<b>Confirmation letter that the Company is in a position to provide a dedicated team for the services of KSCADC</b>	
<b>4.</b>	<b>List of Clients undertaken by the Company in providing Various Flavours</b>	
<b>5.</b>	<b>Copy of PF Registration and other document in support of the manpower strength of the company</b>	
<b>6.</b>	<b>PAN No: and the latest Income Tax, Sales Tax (Local and CST), Service Tax Registration</b>	