



KSCADC

KERALA STATE COASTAL AREA  
DEVELOPMENT CORPORATION LIMITED  
(A Government of Kerala Undertaking)  
Chalachithra Kalabhavan Building, 1st Floor, Vazhuthacaud,  
Thiruvananthapuram, Kerala  
Ph.0471-2321520, Fax:2323363, E-Mail: [kscadc@gmail.com](mailto:kscadc@gmail.com)

**EXPRESSION OF INTERESTS RE-INVITED**

No. 283/F/KSCADC/2016

03.03.2016

Expression of Interest are invited for selection of vendors to operate the fresh fish stall having an area of around 300 sq.ft, opening shortly at Housing Board Junction in Thiruvananthapuram city on monthly rent basis.

For details visit [www.keralacoast.org](http://www.keralacoast.org).

Last date and Time of submission of EOI : 14.03.2016 3 PM

**Sd/-**  
Managing Director



**KERALA STATE COASTAL AREA DEVELOPMENT CORPORATION Ltd.  
(KSCADC)**

**(A Government of Kerala Undertaking)**  
**'1<sup>st</sup> floor', Chalachitra Kalabhavan Building, Vazhuthacaud,**  
**Thiruvananthapuram – 14**  
**Phone: 0471 2321520, Fax: 2323363**  
**Email: [kscadc@gmail.com](mailto:kscadc@gmail.com) Website: [www.keralacoast.org](http://www.keralacoast.org)**

**EXPRESSION OF INTEREST (EOI)**

**SELECTION OF VENDORS TO OPERATE THE FRESH FISH STALL IN  
FISH MALL ON RENT BASIS**

**NB: Pls check that all the pages are intact in the document**

## **EXPRESSION OF INTEREST (EOI)**

Kerala State Coastal Area Development Corporation (KSCADC) is seeking Expression of Interests (EOI) from experienced and established fish vendors for undertaking the fresh fish stall having an area around 300 square feet in a shortly opening fish mall at a prime location in Trivandrum city at Housing Board Junction on monthly rent basis.

1. Name of EOI: Selection of vendors for running the fresh fish stall in the shortly opening fish mall in Thiruvananthapuram.
2. Download Period: 03 - 03- 2016 to 14 - 03-2016.
3. Last Date & Time for Submission of EOI: 14 - 03-2016, 3.00 PM

## **PROCEDURE FOR EMPANELMENT**

### **Eligibility Criteria for Fish vendor**

- 1) Individual/groups should have good financial back ground to undertake and run the stall in an approved pre defined sanitary and hygienic conditions
- 2) Should be a reputed vendor who has vast experience in wholesale and retail sale of Fresh fish / crabs/prawns etc , or should be able to enter in to an agreement with all vendors (for supply of fish)
- 3) Should be able to employ at least 2 persons at the stall
- 4) Should quote the square feet rate of monthly rent considering the location and additional facilities provided by KSCADC.
- 5) The vendor should not sublet without prior written permission of KSCADC

### **Submission of EOI**

Sealed EOI are invited from interested individuals /groups to operate a fresh fish stall having an area around 300 square feet in a shortly opening fish mall in a prime location in Trivandrum.

The Eoi in a sealed cover superscribed "Eoi for the selction of vendors for operating fresh fish stall" should reach The Managing Director, Kerala State Coastal Area Development Corporation, '1<sup>st</sup> floor', Chalachitra, Kalabhavan Building, Vazhuthacaud, Thiruvananthapuram – 14 on or before 1500 hrs on 14/3/2016.

This Eoi is subject to following terms and conditions.

### **Terms and Conditions.**

1. The vendors shall arrange the procurement of the fish to be sold through the outlet.
2. The vendor should ensure that only good quality fish are sold through the out let.
3. The vendor shall strictly follow the Standard Operational Procedure (SOP) given by KSCADC.
4. The vendor should employ sufficient employees for the running of the stall.
5. The vendor should submit an amount of **Rs.1,00,000/- (one lakh)** also at the time of agreement, as security deposit.
6. The salary and wages of the employees should be borne by the vendor, and shall be as per the Minimum Wages Act (MWA) of the government.
7. All rights are reserved with the Managing Director, Kerala State Coastal Area Development Corporation Ltd (KSCADC). In case of any dispute, the decisions of The Managing Director, Kerala State Coastal Area Development Corporation Ltd shall be final and binding in all respect.
8. Vendor will have to enter in to an agreement with KSCADC for rent out the stall.
9. Should be able to supply fresh fish/ Prawns / live crabs as per our requirements.

10. All the products delivered to the customer should be fresh, completely Free from preservatives and any chemicals
11. The vendor shall not sell the product at rates higher than the market rate.
12. The vendor shall be required to report its daily rates to KSCADC on a daily basis.
13. The rates fixed by the vendor should be inclusive of all extra charges such as cutting charges etc.
14. The fish should be delivered cleaned and ready to use.
15. The cleaned and ready to use fish should be first wrapped in food grade polythene cover and delivered to the customer in a labelled carry bag.
16. The logo printed carry bag shall be provided by KSCADC
17. The employees of the vendor should be free from any communicable disease and the same should be certified by a Govt Medical practitioner from time to time when required.
18. The employees of the vendor shall be well groomed and shall be dressed in the prescribed uniform.
19. The entire out let should be kept clean dry and tidy in all times.
20. The waste generated from the outlet should be disposed by the vendor in a proper manner as per the SOP.
21. The vendor should keep all equipments in good condition and undertake any repair needed.
22. If not repaired, the amount required for the repair will be met from the security deposit of the vendor.
23. KSCADC will provide all equipments required for the stall ( Display boxes, Deep freezers, weighing balance, billing machine and carry bag with logo.
24. Charges of electricity, water and cost of the carry bag supplied and other incidentals should be paid by the vendor.
25. The initial period of lease will be for three years.
26. The vendor should make an **EMD of Rs. 25000/-** which will be forfeited to Govt. of Kerala, if the vendor terminated the service before the ending of lease period.

The EOI document should be submitted along with documentary proof (Mentioned in Annexure - II) in a sealed envelope with “Expression of Interests from experienced and established vendors for operating the fresh fish stall in a shortly opening fish mall at a prime location in Trivandrum on rent basis.”\_Superscribed on it to

**Managing Director,  
KeralaState Coastal Area Development Corporation,  
1st Floor, Chalachithra Kalabhavan Building,  
Vazhuthacaud, Thiruvananthapuram – 695 014**

The envelope containing the filled form (with relevant enclosures) may be placed in the drop box provided at KSCADC, Head Quarters at Vazhuthacaud, Thiruvananthapuram or sent by speed post

## **EVALUATION OF EOI's**

1. Screening: KSCADC will undertake the initial screening of all the applications based on the qualifying criteria. Applicants not meeting any of the qualifying criteria and other essential conditions, etc., mentioned in the EOI document will be summarily rejected.
2. First-stage short-listing: All the eligible applicants will then be evaluated on the basis of the documents submitted by them.
3. Second-stage short-listing: Will include an interview to assess the capacity, experience and financial back ground.
4. The most eligible individual/Groups will then be finally short-listed and selected.
5. KSCADC reserves the right to cancel the empanelling for any violation of terms and conditions and any clause in the agreement to be executed by the empanelled agency.

**ANNEXURE-I**

**LETTER OF AUTHORISATION FOR SIGNING OF EOI DOCUMENTS  
(TO BE SUBMITTED BY AGENCY ON THEIR LETTERHEAD)**

**SELECTION OF VENDORS TO OPERATE THE FRESH FISH STALL IN FISH MALL ON RENT  
BASIS**

Following person is hereby authorized to sign EOI documents for the EOI mentioned above on behalf of M/s. \_\_\_\_\_ (applicant) as the details given below:

Person/ Officer authorized for signing EOI documents:  
Name & Specimen Signature

Signature: \_\_\_\_\_

Full Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date:

## **ANNEXURE-II**

### **CHECKLIST OF ENCLOSURES TO BE SUBMITTED**

1	Proof of experience	
2	Proof of financial status	
3	Proof of vehicles owned/rented	
4	Whom fish has been supplied	



**FORM -I**

1	Name of the individual/group	
2	Mailing address	
3	Phone No(s)	
4	Fax No	
5	e-mail	
6	Contact Person	
7	Name	
8	Designation	
9	Cell Number	

We hereby declare that all the information and statements made in this EOI are true and accept that any of our misrepresentations contained in it may lead to disqualification.

Signature

Full Name:

Address:

Date:

**FORM – II**

Monthly Rent offered to KSCADC in Rs. per Sq. Ft:

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We hereby declare that all the information and statements made in this EOI are true and accept that any of our misrepresentations contained in it may lead to disqualification.

Signature (Authorized Signatory):

Full Name:

Designation:

(In case of Partnership Firms / Companies)

Address:

**Date:**