



**KERALASTATE COASTAL AREA DEVELOPMENT CORPORATION Ltd.  
(KSCADC)**

**(A Government of Kerala Undertaking)**

**'Makayiram', T.C 16/1709, Ulloor Lane, Near DPI, Jagathy,  
Thiruvananthapuram – 14**

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**EXPRESSION OF INTEREST (EOI)**

**EMPANELMENT OF CONSULTANTS FOR SOURCING WORKS  
FROM OTHER STATES**

**NB: Pls check that all the pages are intact in the document**

## **EXPRESSION OF INTEREST (EOI)**

Managing Director, Kerala State Coastal Area Development Corporation, invites sealed EOI for Empanelling Individuals, Consultants, and Firms for sourcing or assisting KSCADC in getting work from other States in prescribed form.

1. Name of EOI: Empanelment of Consultants for Sourcing works from Other States
2. Download Period: 02-09-2014 to 12-09-2014
3. Last Date & Time for Submission of EOI: 12-09-2014, 3.00 PM

### **SUBMISSION OF DOCUMENTS**

The entire set of EOI document should be submitted along with documentary proof. Each page should be signed and stamped by the authorized signatory and submitted in a sealed envelope with “Empanelment of Consultants for Sourcing works from Other States” Superscribed on it to

Managing Director,  
Kerala State Coastal Area Development Corporation,  
Makayiram, T.C 16/1709,  
Ulloor Lane, Near DPI, Jagathy,  
Thiruvananthapuram – 14

The envelope containing the filled form (with relevant enclosures) may be placed in the drop box provided at KSCADC, Head Quarters at Jagathy, Thiruvananthapuram or sent by speed post.

## **1. VALIDITY OF EOI**

1. The rates quoted or Tendered would be valid up-to the contract period. Extended period as decided by the Managing Director of KSCADC, Thiruvananthapuram.
2. The Managing Director of KSCADC, Thiruvananthapuram will not entertain any price revision during the validity period of EOI or extended period thereof.
3. If any information provided by the bidder in both Technical and Commercial Bids are found to be factually false or misleading, such Tenders will be summarily rejected at any time during the validity of the tender and liable for penalties as applicable.
4. If any complaint of blacklisting of the bidder by any State Government or GOI, such applicant is liable for rejection at any time during the validity of the EOI period.
5. The bidder is liable for rejection due to the following reasons:
  - a. Incomplete/non-submission of any of the documents sought for.
  - b. For any disqualification made by the Department/GOI for becoming blacklisted
  - c. Default in the previous transaction.
  - d. Incomplete technical and commercial bids submissions

## **2. OPENING OF EOI & TENDERS SCRUTINY:**

1. The opening of Technical Bids will be done in the presence of the bidders or their authorized representatives who choose to be present and the bidders Scrutinizing Committee will conduct preliminary scrutiny.
2. The Commercial Bids in respect of those EOI whose Technical Bids are qualified will be opened in the presence of the bidder who choose to be present by the EOI Scrutinizing Committee appointed by the Tender Accepting Authority.
3. No documents or queries will be accepted after opening of the EOI

## **3. EOI RATES:**

1. The rates quoted by the bidder shall be in percentage of the consultancy charges actually obtained for the project excluding taxes

## **4. SCOPE OF SERVICES:**

1. The consultant firm should canvas the work from other state governments, Union Territories and other Departments on behalf of KSCADC with the support and guidance of KSCADC.
2. The consultant firm should complete the client requirement as per the agreement conditions on behalf of KSCADC in time.
3. The consultant firm should follow up for getting payment from the client and share with KSCADC as per the agreed percentage.
4. An amount of Rs. 2,50,00/- as S.D. in favor of MD, KSCADC in the form of DD

## **5. PENALTIES FOR NON-COMPLIANCES, VIOLATIONS & NONPERFORMANCE:**

1. On approval of the EOI if the bidder does not perform his obligations as per the EOIs terms and conditions and as per the agreement executed by the bidder such bidder shall be blacklisted and Department shall reserve all rights to make alternative arrangements to make available the service.
2. Violation of any of the terms and conditions of the Tender or the agreement executed by the Consultant is liable for stringent actions like forfeiting of SD amount and disqualification for such departmental tenders for a period of three years or any other punishment as deemed fit in the opinion and judgment of the depending on the nature of violation

## **6. LEGAL TERMS AND COMPLIANCES:**

1. The successful bidder shall execute an agreement covering the Terms and Conditions of EOI on Rs.100/-Non-Judicial Stamp Paper or as per the existing procedure at his cost, at the time of acceptance of tender.
2. The share of the consultant will be paid by KSCADC within 7 days on receipt of payment from the client. Any advance payment are made on producing a Bank Guarantee
3. In respect of any dispute arising out of implementation of the bid, the decision of the Managing Director of KSCADC shall be final.
4. For any legal remedies, the courts at State of Kerala shall only have the jurisdiction.

## **7. OTHER CONDITIONS:**

1. The conditional proposals will be rejected.
2. The EOI Accepting Authority reserves the right to reject the EOI even after opening of Technical bid or Commercial Bid without assigning any reasons whatsoever.

### **I. Scope of Services shall be**

1. To assist beneficiary in preparing required documents.
2. Preparation of DPR.
3. Selection of efficient/modern machineries.
4. Preparation of layout.
5. Preparation of drawings.
6. Preparation of detailed estimate as per PWD/CPWD rates. (Prevailing in the state)
7. Designing and guidance in implementation of the project as per and Guidelines of funding agency.
8. Submission of proposal and follow-up for final sanction from Funding Agency.
9. To assist in tender process if required.
10. Preparation of working drawings, supply of updated and additional drawings if required.

11. Consultant shall advise the client on the progress of work and visit the site for meetings/advice/guidance during the implementation of the project. If their presence is essential for more than three visits, the same shall be charged extra.
12. Conducting required surveys, obtaining clearness.
13. Preparation of structural design after conducting Geo Tech surveys if required.

## **II. Professional Charges**

The professional charges for above scope of work shall be decided by the consultant firm on percentage of the approved estimated total project cost and service tax applicable as per Govt. Rules., of the total project cost.

## **III. PQ criteria as per Annexure – I with supporting documents**

## **IV. Financial bid as per Annexure - IV**

**TECHNICAL BID  
ANNEXURE-I**

**TENDERER PROFILES:**

<b>1.</b>	Tender reference	
<b>2.</b>	Name and address of the Tenderer	
<b>3.</b>	Details of S.D Paid	Rs. 25,000/-
<b>4.</b>	<p>Status of Firm</p> <p>1. Registered Firm</p> <p>2. Sole Proprietorship firm</p> <p>3. Partnership firm</p> <p>4. Private Limited Company</p> <p>5. Public limited company</p> <p>6. Authorized dealership/agency</p> <p>7. Other (please specify)</p>	<p>Please tick the appropriate and furnish Documentary proof as shown against each</p> <p>(Registration Certificate)</p> <p>(Name and Address of proprietor)</p> <p>(Partnership agreement letter of consent and authorized by other partner to bid for this tender)</p> <p>.....(Certificate of Incorporation &amp; authorization from CEO, if not represented by CEO)</p> <p>.....(Certificate of Incorporation &amp; Authorization from CEO, if not represented by CEO)</p> <p>If the firm is authorized dealer of renowned product and ISO certified manufacturing company, the details thereof to be furnished.</p> <p>Relevant Document</p>

**Continued...**

5.	Should have experience in preparing Detailed Project Report for the works related to construction & modernization of wholesale and/or retail fish markets in cities/ towns in India with an estimated cost each of rupees 2 crore or more often projects in any year out of the last 3 years (2010-11, 2011-12 & 2012-13)	
6.	Should have experience in Preparation of Detailed Project Report (DPR) including surveys, designs, drawings estimates with necessary infrastructures like chilled storage, ice plant, water facility, waste disposal system etc .for the Establishment  Fishing Harbors' and Landing centers in other states. Minimum two projects worth more than 10 crore within last three years.	
7.	Should have achieved annual Financial turnover of minimum Rs.50 lakhs each in any 2 financial years out of the last 3 years (2010-11,2011-12&2012-13)	
8.	Any other relevant Certificates/ Work orders/Empanelment order issued by any Government department/Institution/ Organization	

**Place:**

**Date:**

**Seal and Signature  
of the Tenderer**

## **ANNEXURE-II**

### **TECHNICAL BID**

#### **DECLARATION BY THE CONSULTANT**

I have read and understood the relevant Terms and Conditions of EOI Notification and I have submitted the Technical Bid in accordance with the Terms and Conditions of the above notification and EOI document.

The information furnished in the Technical Bid are true and factual and I clearly understand that our tenders are liable for rejection, if any information furnished is found be not true and not factual at any point of time.

The commercial Bid is also submitted separately in accordance with the Terms and Conditions of the above notification and EOI document.

The service in question and rates quoted do not enjoy the benefit of cross subsidy from any other agency or institution.

I have gone through the Terms and Conditions governing this tender and rates have been quoted without any ambiguity in my mind and would abide by the Terms and Conditions governing this tender.

Place:

Date:

Seal & Signature of the bidder



### ANNEXURE–III

#### CHECKLIST OF ENCLOSURES TO THE TECHNICAL BID

SI No:	Particular	YES/No
1	<p>TENDERERS PROFILES: Annexure-I</p> <p>Along with relevant documents there in mentioned</p> <p>1.Document1: 2.Document2: 3. Document3: 4.Document4: 5.Document5: 6.Document6: 7. Document7: 8. Document8: 9. Document9:</p>	
2	Declaration by Consultant – Annexure II	
3	<p>Certificates, work orders issued by any Government departments/Institutions/Organizations for past three years</p> <p>1.Document1: 2.Document2: 3.Document3: 4.Document4:</p>	

**Place:**

**Date:**

**Seal & Signature of the Consultant**

**ANNEXURE–IV**  
**COMMERCIALBID**

EMD: Rs. 25,000/-

<b>SR.NO.</b>	<b>ITEMS</b>	<b>% percentage in words/in figures</b>
1.	The percentage of share offered to KSCADC from the consultancy charges actually obtained from the client excluding taxes.	